

No.21011/47/2017-PM-I

Government of India
Ministry of Home Affairs



Jaisalmer House, 26, Mansingh Road,
New Delhi, Dated the, 4th April, 2018

To

1. The Chief Secretaries of all States Government (except West Bengal).
2. The Directors General of Police of all States Government (except West Bengal).

Subject: Guidelines for Implementation of Student Police Cadet (SPC) Programme under Modernisation of Police Forces Scheme-regarding.

Sir,

I am directed to state that in partial modification of the guidelines already issued vide MHA letter No. VI.21011/51/2016-PM-I dated 31st March, 2017, please find enclosed further additional Guidelines for implementation of Student Police Cadet Programme.

Encl. SPC Guidelines.

Yours faithfully,

(Amrik Singh)

Deputy Secretary to the Government of India

Tel :23386126

Copy to:-

- ✓ 1. SO (IT) for uploading the same on MHA's website.
2. US (PM-II) for information.

Guidelines for implementation of Student Police Cadet (SPC) Programme
issued vide letter No. 21011/47/2017-PM-I dated 4.04.2018.

In partial modification of the guidelines issued vide MHA letter No.VI-21011/51/2016 PM-I dated 31st March, 2017, the following may be noted:-

1. **Governance Structure**

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A State level Monitoring Committee headed by the Additional Chief Secretary/Principal Secretary(Home) / Commissioner (Home) shall be constituted alongwith the Additional Chief Secretary/Principal Secretary(School Education) and Director General of Police to lay out broad policy objectives and operational guidelines. The Committee shall also monitor the progress of the programme.

There shall be a Steering Committee at the District level to implement the Student Police Cadet Programme under the Chairmanship of the District Magistrate with the Commissioner of Police/Superintendent of Police and the District Education Officer/ DI of Schools as Members. The Commissioner/Superintendent of Police shall nominate a Nodal Officer, not below the rank of a Sub-Inspector, to coordinate and liaise with the schools and other relevant stakeholders for implementing the Programme.

2. **Coverage**

The Student Police Cadet Programme shall in the first instance be implemented in Government Schools. These schools could be in urban/municipal areas or in rural/panchayat areas. The State level Monitoring Committee shall take a decision on the number of schools to be covered in each such area, subject to the allocation of funds being made for the purpose.

3. **Curriculum and Pedagogy**

The course curriculum for the Student Police Cadet Programme has been formulated by BPR&D. The curriculum is to be imparted over a period of two years i.e. in classes 8th and 9th. It is expected that one class per month shall suffice to cover the curriculum. The outdoor activities which are part of the curriculum may need half a day twice a month. The outdoor activities can be conducted after school hours or on weekends. It is thus expected that the Student Police Cadet Programme shall not lead to any significant increase in the curriculum load of students.

The States should select & train their officers/ instructors for the Programme by using the services of Master Trainers and the model curriculum developed by BPR&D. The States can also involve officials from other Departments who can also be trained by the Master Trainers such as Sports, Youth Affairs, Environment & Forests, Civil Defence etc. The curriculum developed by BPR&D can be adapted by each State as per the State's culture & traditions. The curriculum may be translated in other languages too for ease of instruction.

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4. Allotment and Utilization of funds

Funds have been allotted to the States under the Modernization of Police Forces scheme for implementation of the Student Police Cadet Programme. These are thus subject to the sharing pattern between Centre and States applicable to the MPF scheme.

Category 'A' State will share 10% and category 'B' States will share 40% of the total budget under their respective Action Plans under this programme. In case the state chooses not to participate in the programme, no allotment of funds shall be made for the purpose. These funds are to be used strictly for training and teaching aids including expenses incidental to the same. An allotment of Rs.50,000/- per annum may be made to each school for the above purpose including conducting outdoor activities. Out of this amount, a sum of Rs.16,000/- may be earmarked for teaching aids, another Rs.24,000/- for outdoor activities, Rs.5,000/- for training and the balance for contingency. These funds should be made available to the Principal of the school who shall furnish a Utilization Certificate of the amount.

5. Evaluation

The Union Government shall conduct an evaluation of the implementation of the Programme through an external agency one year after its operationalization. The observations/conclusions/suggestions received shall be examined and suitably incorporated for enhancing the effectiveness of the Programme.

Guidelines for implementation of SPC Programme issued vide letter No.
VI.21011/51/2016-PM-I dated 31.03.2017.

- (i) The States have to bear 40% or 10%, depending on the category to which they belong, of the total budget under its Action Plan under this programme. States may convey their concurrence for participation in the said programme.
- (ii) If the States do not wish to participate in the programme, the States may be free to utilise the released funds for project for the activities under SMART policing initiatives namely: District Level Cyber Centre, Command Control centre, Traffic Control.
- (iii) The States will submit Action Plan under SPC Program or alternate Action Plan as per (ii) above to MHA for *post-facto* approval of High Powered Committee of this Ministry.
- (iv) While formulating Action Plan under SPC Program, it may be ascertained that there is no overlapping between schemes run by various central Ministries both at central and State levels.
- (v) The funds will cover only those activate which are covered under MPF under the activities of training and training Equipment.
- (vi) The Centre, through BPR&D, would develop a nationallevel model curriculum and also conduct a training programme for Master Trainers (MTs)in the States.
- (vii) The States should train their officers in various police stations by using the services of these Master Trainers and the model curriculum developed by BPR&D. The curriculum developed by BPR&D can be adapted by each state as per the State's culture & traditions and its respective vernacular.
- (viii) The states can then utilize the services of these trained manpower in police stations to conduct classes for students of 8th and 9th standard, say once a week, for two years and use the curriculum to impart values based knowledge that we are seeking to achieve through the SPC Programme to enable students to become better citizens and support the police as required. The States can also involve officials from various departments who can also be trained by the MTs such as Sports, Forests, Civil Defence, etc.
- (ix) Each participating State shall develop curriculum to acquire relevant teaching aids for the field police stations/ offices and to conduct training of police officers in various police stations and field officers of other departments through the Master Trainers.
- (x) The amount being released to States under the MPF Scheme can be used for training equipment including SPC Books prepared for the purpose of training based on the national curriculum. At the end of the program the participating students can be awarded an SPC Certificate.

No.VI-21011/51/2016 PM-I
Government of India
Ministry of Home Affairs
(PM Division)

26, Jaisalmer House, Man Singh road,
New Delhi, dated 31st March, 2017

To,

1. Principal Secretary (Home), Govt. of Meghalaya.
2. Director General of Police, Govt. of Meghalaya.

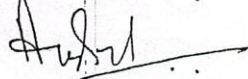
Subject: Release of Contingency funds under MPF Scheme-2016-17 for Student Police Cadet (SPC) program - Guide lines thereof.

Sir,

I am directed to state that Ministry of Home Affairs, Government of India has initiated a nation-wide roll out of the Student Police Cadet (SPC) program on the lines of the program being already implemented in several States. It is therefore requested that this program may be taken forward in view of its potential to contribute to nation building by imparting values to students to become responsible citizens. Accordingly, it has been decided to implement the program by providing funds under MPF Scheme for the activities permitted under MPF scheme.

2. Accordingly, an amount of Rs.0.20 crore has been released to your State vide sanction No.VI-21011/51/2016 PM-I dated 31.03.2017 (copy enclosed).
3. Specific implementing guidelines are enclosed.
4. This release is subject to strict adherence with these guidelines.

Yours faithfully


(Amrik Singh)

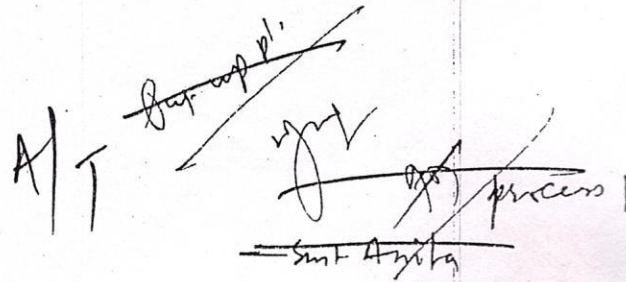
Encl: As above

Deputy Secretary to the Government of India

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Guidelines for implementation of Student Police Cadet (SPC) Programme

- (i) Category 'A' State will have to bear 10% and category 'B' States will have to bear 40% of the total budget under their respective Action Plan under this programme. States may also, accordingly convey their concurrence for participation in the said programme.
- (ii) The States will submit Action Plan under SPC Program or alternate Action Plan as per (ix) below to MHA for approval of High Powered Committee of this Ministry before incurring any expenditure on this count.
- (iii) While formulating Action Plan under SPC Program, it may be ascertained that there is no overlap between schemes run by various central Ministries both at central and State levels.
- (iv) The funds will cover only those activities which are covered under MPF under the activities of training and training Equipment.
- (v) The Centre, through BPR&D, would develop a national level model curriculum and also conduct a training programme for Master Trainers (MTs) in the States.
- (vi) The States should train their officers in various police stations by using the services of these Master Trainers and the model curriculum developed by BPR&D. The States can also involve officials from various departments who can also be trained by the MTs such as Sports, youth affairs, Forests, Civil Defence, etc. The curriculum developed by BPR&D can be adapted by each state as per the State's culture & traditions and its respective vernacular.
- (vii) The States can then utilize the services of the trained personnel to conduct classes for students of 8th and 9th standard, say once a week, for two years and use the curriculum to impart values based knowledge that we are seeking to achieve through the SPC Programme to enable students to become better citizens and support the police as required.
- (viii) The amount being released to States under the MPF Scheme can be used for training equipment including relevant teaching aids which may include a computer, Projector, traffic education kit and so on including SPC Books prepared for the purpose of training based on the national curriculum. At the end of the program the participating students can be awarded an SPC Certificate.
- (ix) If the States do not wish to participate in the programme, they may intimate the Government of India accordingly for further necessary action.
